



# NEW MEXICO AIR NATIONAL GUARD ENLISTED AGR VACANCY ANNOUNCEMENT



**Announcement No: NME 26-008**

**Open: 1 MAR 2026**

**Closes: 13 MAY 2026**

**Submit job application to:**

SMSgt Diana Melero-Sena, HRO Remote  
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Area of Consideration:			
✓	Nationwide	✓	State
✓	NMANG		NMARNG
Open Nationwide			

<b>New Mexico Air National Guard</b> 2251 Air Guard Rd SE, Kirtland AFB NM 87117	<b>LOCATION:</b> 64th CST Rio Rancho, NM 87114
<b>POSITION TITLE:</b> Emergency Management (WMD-CST)	
<b>MIN/MAX GRADE:</b> E-4 / E-5	<b>AFSC:</b> 3E9X1
<b>PROJECTED START DATE:</b> Projected start date to be determined	

**SPECIALTY SUMMARY:** Administers the Department of the Air Force’s unifying all-phase, all-hazards counter-effects program. Organizes mission-driven activities and investments across planning, preparation, mitigation, and response phases of execution to support data driven decisions for commanders at all levels. Conducts education, training, exercises, and validation events to prepare assigned and apportioned forces to execute mission command during major accidents, natural disasters and state and non-state employment of Weapons of Mass Destruction (WMD) against air, space and cyber projection platforms. Responds to nuclear weapons incidents and accidents to preserve global deterrence. Performs Chemical, Biological, Radiological and Nuclear (CBRN) response, warning and reporting to limit the ability of adversaries to affect changes to the permissibility operating environment and incur cost on friendly forces. Delivers intelligence analysis and operational recommendations to each echelon of command to sustain combat power. Provides CBRN passive defense expertise to building partnership capacity efforts and coalition, joint and interagency boards, bureaus, centers, cells and working groups (B2C2WG) to integrate service missions into operational planning activities. Related DoD Occupational Subgroup: 149400.

**MINIMUM QUALIFICATIONS:** Must be a member of the New Mexico Air National Guard or willing to join the New Mexico Air National Guard. Must hold the rank of SrA at a minimum and up to SSgt. Must be qualified in a 3E9X1 AFSC or eligible to re-train into the AFSC according to the requirements listed in the DAFECD.

**ELIGIBILITY REQUIREMENTS TO QUALIFY FOR AGR TOUR:**  
Must meet AGR accession standards as listed in ANGI 36-101, Chapter 5. Applicants who requires retraining must meet requirements IAW DAFI 36-2670 *Total Force Development* and DAFMAN 23-2100, *Chapter 4, ANG Retraining Program*. Must meet physical examination and medical standards as listed in DAFMAN 48-123 *Medical Examinations and Standards*, and ANGI 36-101, Chapter 12. Should be able to acquire 20 years of active duty prior to mandatory separation date. Should be able to serve at least five (5) consecutive years in the AGR program



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prior to becoming eligible to receive military non-disability retirement or retainer pay. Must not be eligible for or receiving an immediate Federal (military or civilian) retirement annuity.

Applicant must be assigned to a Military Unit Manning Document in the unit they support and UMD compatible AFSC prior to Active Duty Tour. The military uniform will be worn in accordance with DAFI 36-2903.

**REQUIRED DOCUMENTS-** All applications must contain the following:

- Completed NGB 34-1
- Current Virtual MPF Record Review (RIP) **\*generated within the last 90 days\***
- Current copy of your Official Air Force Fitness Assessment Report

**INSTRUCTIONS FOR APPLYING:** After completing NGB Form 34-1 in its entirety, please combine with the rest of the required documents into one PDF file. **\*PDF Portfolios will not be accepted\*** Once combined please email **HRO Remote POC** listed on page 1 of this advertisement no later than the closing date.

**CLOSING DATE:** **13 MAY 2026**. Applications will be forwarded to the HRO office, to arrive **no later than** the business day of the closing date specified in this vacancy announcement. **\*Late submissions will not be considered\***

**EQUAL OPPORTUNITY:** The New Mexico Air National Guard is an Equal Opportunity Organization. Selection for this position will be made without regards to race, color, religion, sex, age, or national origin.

**INTERVIEW PROCESS:** Qualified applicants will be notified of the date, time, and place of the interview.

**Note: Incomplete packages will be returned without action.**

The duties and responsibilities and the specialty qualifications listed below are from The Department of Air Force Enlisted Classification Directory (DAFECD), 31 Oct 2025. Pg. 213, 3E9X1 Emergency Management. The file is located in [myFSS](#) articles and the [New Mexico Air National Guard SharePoint](#) HRO folder

**DUTIES AND RESPONSIBILITIES:** Performs Conducts installation level Emergency Management (EM) activities. 2.1.1. Executes CBRN response operations utilizing specialized testing equipment to identify and quantify threats during hazardous materials (HAZMAT) and suspected weapons of mass destruction (WMD) events. Establishes, monitors, and maintains specialized CBRN threat detection network to identify contamination, mitigate hazards, protect personnel, and restore Air, Space and Cyber mission sets Coordinates actions to ensure prompt response during EM operations including immediate mobilization of resources and participation of agencies and organizations. Utilizes scientific computer systems and software to construct detailed CBRN plume models to predict contamination and hazard footprints. Collects, interprets, and analyzes CBRN threat data to provide classified risk assessments for commanders and senior enlisted leaders to perform their missions.

Determines contamination levels, identifies contaminated areas, and predicts CBRN hazard duration timelines. Collects and prepares samples and ensures proper transport of samples



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from suspected CBRN and weapons of mass destruction (WMD) events. Advises, directs, and supervises EM and CBRN specialized teams Establishes, monitors, and maintains an integrated CBRN detection, warning, and reporting system. Conducts individual protection determinations, decontamination, warning, and reporting activities. Administers electronic systems to track training and equipment statistics and conducts Defense Readiness Reporting System updates. Manages all aspects of EM Education and Training Program. Develops and distributes multimedia presentations, lesson plans, educational pamphlets, and handouts to support training and preparedness efforts. Instructs indoor and outdoor training using lecture and demonstration-performance methods for assigned installation populations.

Determines resource requirements, develops budgets, executes, and monitors expenditures for EM and CBRN materials and equipment. Ensures authorized and required CBRN protective equipment and clothing, detection devices and monitoring instruments are available, calibrated and in serviceable operating condition. Acts as the installation liaison to the local emergency planning committee (LEPC) to foster collaborative relationships before incidents, accidents, and other engagements. Develops and coordinates EM support and mutual aid agreements. Manages and executes the Installation Emergency Management (EM) Program. Implements DoD, AF, and national consensus standards and guidance into installation level instructions, plans, guides, and checklists. Develops and coordinates EM planning activities. Provides input to and develops program guidance, local support agreements and other documents supporting homeland defense and expeditionary operations. Integrates with allies and partners to standardize coalition tactics, techniques and procedures using an all-hazard approach to strengthen deterrence and operational feasibility across the range of military and humanitarian aid operations. Performs Quality Assessment Evaluation and reviews Performance Work Statements on nontechnical contracts for compliance.

Conduct Headquarters, Center, and Agency EM activities. 2.2.1. Conducts CBRN and WMD Planning, Programming Budgeting and Execution activities. Attends DoD, DAF, MAJCOM, and center B2C2WGs to advocate for DAF EM program policy and resourcing equities. Evaluates EM force strength and equipment resourcing levels against applicable campaign, operational and concept plans and where present, branch and sequel plans. Monitor joint and commercial technological advances and integrate into joint and service resourcing strategies. Represent DAF equities to the DoD Emergency Management Steering Group. Maintain professionalization for enlisted, officer and civilian career paths. Continuously evaluate DAF EM training products and exercise use case scenarios against adversary fielded threats, intelligence products and operational concepts.

**Note: May perform additional duties as assigned.**

### **SPECIALTY QUALIFICATIONS:**

3.1. Knowledge is mandatory of the characteristics and effects of CBRN weapons is mandatory; detection and identification of CBRN contamination; threat and hazard analysis; passive defense measures; principles of contamination control; related technical information, policies, procedures, techniques, and equipment; and EM and contingency planning, training, operations, equipment supply procedures, directives, and policies.

3.2. Must have a working knowledge about DAF EM program operations, training, and logistics functions. This includes (but not limited to) force bed down, phases of response, deployment operations, and organizations for response, principles of mitigation preparedness, response, and recovery from major accidents and natural disasters, CE contingency training, operations, and equipment



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- 3.3. Education. For entry into this specialty, completion of high school with courses in algebra, biology, physics, chemistry, typing, computer operations, and speech are recommended.
- 3.4. Training. The following training is mandatory for award of the AFSC indicated:
  - 3.4.1. 3E931. Completion of the basic EM Apprentice course and the CBRN Responders Course.
  - 3.4.2. 3E951. Completion of the CE 3-Level Common Core Concept; EM Journeyman Distance Learning (DL) Course; FEMA IS- 100, IS 200, IS 700, and IS 800 courses; and Automated Readiness Information System (ARIS) training offered by Air Force Civil Engineer Center.
  - 3.4.3. 3E971. Completion of the Craftsman (7-skill level) EM course.
  - 3.4.4. 3E991. Complete of the Superintendent (9-skill level) EM SNCO course.
- 3.5. Experience. The following experience is mandatory for award of the AFSC indicated:
  - 3.5.1. 3E951. Qualification in and possession of AFSC 3E931. Also, experience performing functions supervised activities associated with EM operations, training, and logistics functions.
  - 3.5.2. 3E971. Qualification in and possession of AFSC 3E951. CBRN Team Lead. Also, experience performing or supervising functions associated with EM operations, training, and logistics functions.
  - 3.5.3. 3E991. Qualification in and possession of AFSC 3E971. CBRN Superintendent. Also, experience directing functions such as EM programs, or evaluating, planning, and organizing installations-level EM activities.
- 3.6. Other. The following are mandatory as indicated:
  - 3.6.1. See attachment 4 for additional entry requirements.
  - 3.6.2. For entry, award, and retention of these AFSCs:
    - 3.6.2.1. Ability to speak distinctly.
    - 3.6.2.2. Normal color vision as defined in DAFMAN 48-123, *Medical Examinations and Standards*.
    - 3.6.2.3. For AFSCs 3E911/31/51, must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Ground Transportation.
    - 3.6.2.4. For AFSCs 3E911/31/51, qualification to operate government motor vehicles and vehicular equipment for "Maintenance Purposes Only" according to AFI 24-301.
    - 3.6.2.5. AFSCs 3E911/31/51/71, no record of claustrophobia or claustrophobic tendencies.
    - 3.6.2.6. Must be able to lift 50 lbs.
- 3.7. For award and retention of these AFSCs:
  - 3.7.1. Must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and DAFMAN 17-1301, *Computer Security*.
  - 3.7.2. Specialty requires routine access to Tier 3 (T3) information, systems, or similar classified environments. For award and retention of AFSCs 3E9XX, completion of a current T3 Investigation required IAW DoDM 5200.02, AFMAN 16-1405, *Air Force Personnel Security Program*, is mandatory.
- 3.8. Retraining into AFSC 3E9X1 is restricted to the grades of E-6 and below with less than 10 years of Total Active Federal Military Service. CBRN operators require experienced technical leadership to successfully execute their mission sets.

**NOTE:** Award of the entry level without a completed T3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16 - 1405.