



**AGR VACANCY  
ANNOUNCEMENT  
ENLISTED**

THE ADJUTANT GENERAL  
NEW MEXICO AIR NATIONAL GUARD  
ATT: NMANG-HR-AD  
47 BATAAN BLVD  
SANTA FE, NM 87508

ANNOUNCEMENT NO:  
**NME 21-024**

OPENING DATE  
**17 Sep 21**

CLOSING DATE  
**26 Sep 21**

**POC: CMSgt Keith Gum**  
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OPEN FOR FILL  
 STATE  NMANG  
 NATIONWIDE  NMARNG

**POSITION TITLE:** Maintenance Management (MOF Superintendent)

**LOCATION OF POSITION:** 150 MXG New Mexico Air National Guard, Kirtland Air Force Base, New Mexico.

**AREA OF CONSIDERATION:** Presently employed AGR's with AFSC 2RXXX or 2AXXX and the grade of E-8 promotable to the grade of E-9. No control grade available.

**DATE VACANCY EXISTS:** Currently with a projected start date ASAP.

**ELIGIBILITY REQUIREMENTS TO QUALIFY FOR AGR TOUR:**

Enlisted must meet AFSC, requirements as outlined in AFECD. If medical exam is older than 30 days, applicant must submit an AF Form 895. Submit applications on NGB Form 34-1. Must meet the physical examination qualification outlined in Chapter 12, ANGI 36-101, and IAW AFI 48-123 Medical Examination and Standards. Examination must have been conducted within 18 months before the date of entry on military duty. Must meet and comply with weight standards at the time of entry into AGR duty. Should be able to acquire 20 years of active duty prior to mandatory separation date. Should be able to serve at least five (5) consecutive years in the AGR program prior to becoming eligible to receive military non-disability retirement or retainer pay. Must not be eligible for, or receiving an immediate Federal (military or civilian) retirement annuity.

**SPECIAL INFORMATION:** As a condition of employment, **selected** agrees to attend all Unit Training Assemblies and Annual Training deployments, special projects, and exercises when required, with his/her unit of assignment; applicant must be assigned to a Military UMD in the unit they support and UMD compatible AFSC prior to Active Duty Tour. The military uniform will be worn in accordance with AFI 36-2903.

**INSTRUCTIONS FOR APPLYING:** Submit application using a NGB Form 34-1, which is on the internet at <https://usaf.dps.mil/sites/34163/150SOW/JOBS/SitePages/Home.aspx>. Completed applications will be scanned into one PDF file and emailed to [keith.gum@us.af.mil](mailto:keith.gum@us.af.mil) **no later than** the closing date. You must submit a separate PDF file for each job you are applying for.

**REQUIRED DOCUMENTS:** All applications must include the following documents:

**Completed NGB 34-1**

**Current Record Review RIP (not more than one (1) year old)**

**Current copy of your Official Air Force Fitness Assessment Scorecard.**

**EQUAL OPPORTUNITY:** The New Mexico Air National Guard is an Equal Opportunity Organization. Selection for this position will be made without regards to race, color, religion, sex, age, or national origin.

**CLOSING DATE:** Applications will be forwarded to the HRO office, to arrive **no later than** the business day on the closing date specified on the vacancy announcement.

## **AVIONICS (2AXXX AFSC)**

**1. Specialty Summary.** Manages and directs avionics test station functions and activities. Included are areas of computer and manually operated avionics test equipment, support equipment (SE), and aircraft avionics systems components. Related DoD Occupational Subgroup: 110200.

### **2. Duties and Responsibilities:**

2.1 Plans, organizes, and directs avionics activities. Establishes production controls and work standards. Analyzes reports on the installation, removal, overhaul, repair, calibration, and modification of avionics systems and associated support equipment.

2.2 Directs avionics activities. Directs, controls, and plans inspection, removal, replacement, calibration, and repair of avionics systems and associated support equipment. Determines extent and economy of repair or replacement of components. Coordinates with supply, operations, and other maintenance activities to improve procedures and ensure mission support.

2.3 Inspects and evaluates avionics activities. Establishes and checks inspection procedures. Inspects activities to solve maintenance, supply, manpower, and personnel problems. Interprets findings, and recommends corrective action. Ensures compliance with directive governing handling, use, and disposal of hazardous waste and material.

2.4 Performs avionics functions. Solves problems and interprets publications for inspection, repair, modification, overhaul, removal, installation, and calibration of avionics systems and associated support equipment. Plans and implements budgets, modifications, and acquisition processes. Plans and executes mobility programs and equipment deployments. Plans physical

layout of facilities, and ensures support equipment and spare parts availability.

### **3. Specialty Qualifications:**

3.1. Knowledge. Knowledge is mandatory of: avionics and electronic computers, EW systems, data processing systems, radar and inertial electronic principles; electronic and mechanical principles applying to guidance and control and power and motion transmission; infrared; lasers; cryogenics; optical systems; altitude stabilization theory, data flow analysis, torquing amplifiers, accelerometers, and servo mechanisms; testing, measuring, and reference standard devices; digital processes, computer logic, and microelectronics of integrated circuits; supply procedures, personnel management, and administrative techniques; concepts and application of maintenance directives; interpreting schematic, logic, and wiring diagrams, blueprints, and technical orders; and budgeting, modification, and acquisition processes.

3.2. Education. Not used.

3.3. Training. Not used.

3.4. Experience. For award of AFSC 2A090, qualification in and possession of AFSC 2A071X is mandatory. Also, experience is mandatory managing or directing functions such as communication systems, guidance and control, avionics test stations, avionics sensors, radar, EW, or navigation.

3.5. Other. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.

## **MAINTENANCE MANAGEMENT (2RXXXAFSC)**

**1.Specialty Summary.** Monitors, collects, assembles, and audits data for reports and briefings. Initiates special studies and investigations, and performs statistical analysis. Informs managers of significant factors affecting the mission. Manages and operates maintenance management information systems (MIS). Plans, schedules and organizes use and maintenance of aircraft, engines, munitions, and associated aerospace ground equipment (AGE). Supervises documentation and maintenance of aircraft, engine, missiles, munitions, and associated AGE records. Maintains generation flow plans for units required meeting emergency war order and wartime taskings. Monitors maintenance scheduling effectiveness. Related DoD Occupational Subgroup: 155800.

### **2.Duties and Responsibilities:**

2.1. Performs maintenance management functions. Supervises, directs, and controls collection, auditing, evaluation, and analysis of MIS data to include auditing source data for accuracy, timeliness, and compliance with directives. Supervises analysis of deficiencies in areas such as equipment performance, materiel consumption, scheduling, management, and resources; their impact on the maintenance mission; and results of corrective actions. Reviews and approves written reports and special studies for presentation to senior leaders. Coordinates with appropriate information management/processing centers to ensure automated systems capability and compatibility with customer requirements are met. Forwards requirements and enhancements to higher headquarters for approval.

2.2. Plans, organizes, directs and controls scheduling of aerospace vehicle maintenance and utilization requirements. Develops plans and establishes production schedules to meet mission requirements. Determines maintenance capabilities to aid in developing operational schedules. Prepares weekly, monthly, and quarterly utilization schedules for known maintenance and

operational mission and training requirements. Coordinates with base activities to ensure support is available to meet schedules. Supervises development of generation flow plans for unit emergency war order and wartime taskings within unit Designated Operational Capability (DOC) statement. Supervises review, evaluation, and filing of documented information for planning and scheduling maintenance actions. Manages the aircraft configuration, TCTO, special inspection, and time change program and their related automated subsystems.

2.3. Manages Maintenance Operations Center (MOC). Monitors and coordinates sortie production, maintenance production, and execution of the flying and maintenance schedules. Maintains visibility of fleet health indicators. Establishes priorities for competing, limited maintenance resources, based on daily flying schedule and maintenance priorities. Ensures aircraft status is properly reported and maintained.

2.4. Determines long-range fleet health maintenance priorities. Provides supply liaison and engine management support for flight line and back shop maintenance requirements. Schedules and monitors workload requirements. Resolves problems and interprets technical publications for inspecting, maintaining, and modifying aircraft and support equipment. Ensures unit meets mobility requirements. Ensures the appropriate maintenance and operations commanders are advised of maintenance capabilities, limiting production factors, and adherence to maintenance schedules.

### **3.Specialty Qualifications:**

3.1. Knowledge. Knowledge is mandatory of: maintenance analysis, plans, scheduling, documentation, engine management, supply liaison, and MOC functions; maintenance concepts, directives, and organizational structure; Air Force supply procedures and resource management.

3.2. Education. Not used.

3.3. Training. Not used.

3.4. Experience. For award of AFSC 2R090, qualification in and possession of AFSC 2R071 or 2R171 is mandatory. Also, experience is mandatory managing or directing functions such as maintenance analysis, plans, scheduling, documentation, engine management, supply liaison, or MOC.

3.5. Other. Specialty requires routine access to Secret material or similar environment. For award and retention of AFSC 2R090, completion of a current National Agency Check, Local Agency Checks and Credit (NACLIC) according to AFI 31-501, *Personnel Security Program Management*, is mandatory. 3.5.1. Must maintain local network access IAW AFI 17-130, *Cybersecurity Program Management* and AFMAN 17-1301, *Computer Security*.